Accredited by NAAC with 'A' Grade

Awarded FIST-DST

Recognized for STAR COLLEGE SCHEME-DBT(2018 - 2021)
Computer Science
Biotechnology
Biochemistry
Microbiology
Chemistry

MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE
Learn. Lead
A UNIT OF VANETRA GROUP
An Autonomous Institution

An Autonomous College - Affiliated to Periyar University, Salem

Accredited by NAAC with 'A' Grade

Recognized by UGC under Section 2(f) & 12(B)

Recognized for STAR College Scheme - DBT(2018-2021)

INDIA TODAY MDRA People Who Make The Difference

Ranked 138th

Among Top 178
Science Colleges in INDIA

Dept.of BCA Ranked 68th

Among Top 146
BCA Colleges in INDIA

Dept.of Commerce Ranked 133rd

Among Top 200
Commerce Colleges in INDIA

College Diary & Academic Calendar 2021- 2022

MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE

(A Unit of VANETRA Group)

Rasipuram, Namakkal Dt, Tamil Nadu, India-637 408
Phone : 04287-222137 Fax : 04287-220227
E-mail :info@muthayammal.in

MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE
Celebrating 25 Years
ESTD - 1994

www.muthayammal.in

PERSONAL DATA

Name : .....

Designation : .....

Department : .....

Address : .....

.....

.....

.....

Phone No. : .....

Blood Group : .....

Savings A/C No.: .....

Phone No. : .....

In Case of Emergency Contact Name / No :.....

Father's Name:.....

Mobile : .....

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Working Hours

I Bell (Arrival of the Staff)	9:15 A.M.
II Bell (Arrival of the Students at the Classes)	9:20 A.M.
III Bell (Commencement of the I Hour)	9:25 A.M.
Fore Noon Session	9:25 A.M. to 12:15 P.M.
Tea Break	11:05 A.M. to 11:25 A.M.
Lunch Break	12:15 P.M. to 1:05 P.M.
Afternoon Session	1:05 P.M. to 3:55 P.M.
Tea Break	2:45 P.M. to 3:05 P.M.
Office Time	8:30 A.M. to 5:30 P.M.
Library	9:00 A.M. to 6:00 P.M.
Short Bell for Girls	3:55 P.M.
Short Bell for Boys	4:00 P.M.
Buses will leave the Campus between	4:10 P.M. & 4:15 P.M.

MUTHAYAMMAL INSTITUTIONS
(A UNIT OF VANETRA GROUP)

Vision

To redefine the scope of higher education by infusing into each of our pursuits, initiatives that will encourage intellectual, emotional, social and spiritual growth, thereby nurturing a generation of committed, knowledgeable and socially responsible citizens.

Mission

- To Ensure State of the world learning experience
- To Espouse value based Education
- To Empower rural education
- To Instill the spirit of entrepreneurship and enterprise
- To Create a resource pool of socially responsible world citizens

Motto

Forward in Virtue

Quality Policy

To seek-To strive-To achieve greater heights in Arts & Science, Engineering, Technological and Management Education without compromising on the quality of education.

MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE
Celebrating 25 Years
ESTD - 1994

ABOUT THE INSTITUTIONS

MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE

"Education is the backbone of a society!
It is responsible for its upliftment!"

Year of Establishment : 1994

Objective : To instill the spirit of education to uplift the rural community and bring about women empowerment.

Courses offered :

UG COURSES

- Biochemistry
- Microbiology
- Biotechnology
- Hotel Management & Catering Science
- Textile & Fashion Designing
- Computer Science
- B.C.A
- B.A. English
- Mathematics
- Electronics & Communication
- Physics
- Chemistry
- B.Com
- B.Com (CA)
- B.B.A
- Zoology
- Statistics

17 UG

PG COURSES

- Biochemistry
- Applied Microbiology
- Biotechnology
- Medical Biochemistry
- Textile & Fashion Designing
- Computer Science
- Mathematics
- Electronics & Communication
- Physics
- Chemistry
- Organic Chemistry
- M.Com.
- M.A. English

13 PG

M.Phil.,	Maths, Physics, Chemistry, Commerce, Computer Science, Biotechnology, Biochemistry, Microbiology	8 M.Phil.,
Ph.D., (Full Time / Part Time)	Biotechnology, Biochemistry, Microbiology, Commerce, Chemistry	8 Ph.D.,
Ph.D., (Part Time)	Management Studies, Statistics, Tamil	

The infrastructure of a caliber creates an environment for the students to enrich and expand the horizons of knowledge they aspire for. The College fuels the students to be creative and innovative to attain a wholesome and comprehensive development.

Feathers of MCAS:

- Accredited with NAAC 'A' Grade
- Facilitated with 2(f) & 12(B) Status
- DBT capped with 'STAR SCHEME' recognition by Ministry of Science & Technology
- Awarded with FIST-DST (Department of Science & Technology)
- Granted AUTONOMOUS Status.

MUTHAYAMMAL POLYTECHNIC INSTITUTION

" Technical Education promotes material prosperity, develops a country's economy and makes country resourceful and strong."

Year of establishment: 2010

Objective : To impart vocational and job-oriented training to make the students technically well -built to serve the society.

DIPLOMA COURSES		
CIVIL	MECH	AUTO
EEE	ECE	CSE

MUTHAYAMMAL COLLEGE OF EDUCATION

"Teachers can change lives with just the mix of chalk and challenges!"

Year of establishment : 2015

Objective : To bring about the integral development of prospective teacher to equip the student-teachers with the competencies requisite for dealing with the current issues of the choices and challenges of student- teachers.

Courses offered :

B.Ed. Courses

Tamil I English I Mathematics I Physical Science
Biological Science I History I Commerce I Comp.Science

LEARNING EXPERIENCE

- Special emphasis is laid on emerging disciplines such as Bio-technology, Microbiology, Hotel Management
- and Fashion Designing .
- Faculty with higher qualifications and vast experience
- Well-equipped laboratories for each discipline of study
- Library shelved with over **26,541** volumes of books
- Regular subscription to avail National and international journals and e-publications
- Research facilities to aid the scholars to pursue M.Phil, and Ph.D at the campus
- Organizing Guest lectures and interaction – sessions with external expertise to gain exposure to the core areas
- of study
- Organizing National -seminars to attract scholars who share their acumen with the staff and the students

CO-CURRICULAR ACTIVITIES

- Special classes conducted to improve the communicative skills in English, Hindi and other Languages.
- Collaborated with Alliance franchise and British council to flair up the language skills.
- Classes conducted to harness the skills of the students in Yoga, Handicraft, Tailoring etc.,
- NSS units functioning to promote services to society.
- Programmes hosted in numbers to encourage the students to participate in inter-collegiate competitions.
- Incentives offered to sports students to encourage their participation in district, state and rational level sports
- events and tournaments.

CHOICE BASED CREDIT SYSTEM (CBCS)

As per the order of the Director of Collegiate Education, Choice Based Credit System has been implemented from the academic year 2008-2009. This system is scheduled to award marks based on the norms specified below:

- Marks of the External and Internal assessments distributed to Theory and Practical Examinations are in the ratio of 75:25 and 60:40 respectively.

COMMUNICATION LABORATORY

From the academic year 2007-2008 students have been offered ample training opportunities in the language lab to improve their communication skills in English. Students are facilitated to use this lab even after the class hours. English Communication laboratory offers BEC to our faculties and students to enrich their skills and to update the current scenario of Business English and YLE (Young Learners English) to our staff wards in collaboration with British Council.

PLACEMENT CELL

Besides providing sound education to the students, the management and the staff work with a motto to place students in reputed companies. A placement cell has been activated in the college. It organizes campus interviews. Students are given all possible encouragements to take part in the interviews on and off the campus. It is worth mentioning that a quite a good number of students have succeeded in finding work opportunities at the highly reputed concerns like TCS, MPHASIS,CAPGEMINI, WIPRO, INFOSYS, ACCESS HEALTH CARE, VISIONARY RCM, etc.

SCHOLARSHIPS

SC/ST and tribal students who possess the following qualifications can apply for State Government scholarships.

1. The annual income of the parents should not exceed ₹ 2,50,000/
2. A student is eligible to receive only one type of scholarship.

These scholarships are issued with a view to enable the students to complete education and to pursue higher education in colleges

The amount of Scholarship awarded is as follows

	Maintenance	Course	Total
Arts Course	₹ 3300	₹ 1350	₹ 4650
Science Course	₹ 3300	₹ 4750	₹ 8050
Hostel Students can get Extra Maintenance fee of ₹2900			

The Tamil Nadu Government has ordered to provide scholarship to the wards of agricultural laborers and of agriculturists under agriculturists-social security and welfare scheme from 22-12-2006.

Under the scheme "INDRAGHANDHI FINANCIAL ASSISTANCE" the girl students of I year Post Graduate courses are awarded the central government scholarships. They can enjoy this scholarship if they fulfill the following conditions.

1. She should be the only girl child to her parents and the family.
2. She should have scored more than 60% of marks in the UG degree course.

A sum ₹ 2, 000/- per month is provided for the entire course.

ADMISSION NOTIFICATION

Eligibility Norms for Availing Scholarship

1. 25% to 100 % for students excelling in Academics /Sports.
2. 25% for Physically Challenged for 3 years.
3. The Students from Kolli Hills , if they get admitted shall be offered a scholarship of Rs. 5000/- only in the first year .
4. If the members of staff admit their wards (or) their blood relations in our institutions the management will consider to offer them scholarship for three years (only in the tuitions fees).
5. Students will be offered a special scholarship (Due to COVID -19) of upto Rs.5000/-

GROUP INSURANCE SCHEME

Thanks to the welfare measures of our management, Group Insurance Scheme has been in operation to benefit all the students, teaching and non teaching staff, hostel employees and the parents of the wards. If any one meets with an accident, the insurance company will bear the hospital expenses up to ₹ 25,000/- If the accident proves to be fatal, the Insurance Company will readily pay a sum of ₹ 1.50 lakh to the family of the deceased.

The insurance coverage has been made available from 2008-2009.

Senior staff members are covered under Apollo Munich Health Insurance Scheme. They can avail benefit upto Rs.50,000/-

Covid - 19 Standard Operating Procedures (SOP)

STAY SAFE ! STAY HALE! STAY HEALTHY

1. Everyone should wear mask during their entire stay in the college premises and hostels.

2. Everyone should get their temperature checked at the main entrance

3. Students should leave the campus immediately after the classes are over

4. Everyone should ensure Social distance in the campus

5. Students are permitted to access the canteen only at a specific time

6. Those who come by two wheelers should wear helmets and keep with them the copies of the documents such as Licence, RC Book and other records

7. Seats will be allotted with social distance in the class rooms .

8. Students must bring water bottles (Transparent) from home

9. Don't share lunch with others

10. Don't borrow water bottles from others

11. Maintain social distance in the class rooms and the campus

12. Use quality masks

13. Don't spit in the campus

14. Face or mouth with must be covered with a cloth or a handkerchief while sneezing

15. Wash the hands frequently

16. Use sanitizer effectively and economically

17. Avoid touching the nose, face or eyes as far as possible.

18 Temperature of the students will be checked while entering the hostels

19. Avoid mass gathering in the rooms and dining hall

20.Hostellers should keep the rooms neat and clean

21. After entering the hostels, students are not permitted to go out of the hostels

22. Students should pay the hostel room rent and mess bill on or before the 10th date of the every month.

23.Students are restricted to have their food inside the canteen .Students can avail only parcel service from the canteen.

24 Social distance is to be maintained at the food distribution point at the canteen

25. Tokens can be provided to distribute the lunch packets without delay.

26. Students should wear masks while purchasing eatables at the canteen.

RULES OF ATTENDANCE

1. Attendance is marked at the commencement of each hour.
2. A student who wants to avail leave should submit the prescribed application form duly filled in to the class incharge
3. In case, the absence is due to unforeseen cause, the leave application form should be submitted on the first day of the student's return to the college.
4. If a student gets absent for more than three days, he/she should produce a Medical Certificate & must come with their Parents to meet the principal/Dean.

RAGGING – A CRIME

Ragging is an offence and a sin. Unutterable sufferings, woes, agony, torture,insult and humility are meted out to the juniors.Some students perverted may resort to sexual abuse and vulgarity.

Students who are tender-hearted may resort to suicide.Ragging leads to loss of lives.To prevent and prohibit this unlawful and inhuman act,Governments both at the centre and the state have enforced some laws and penalties like heavy fine and imprisonment.

The Supreme Court has directed the educational institutions to hand over the students who indulge in ragging to the local police and enable them to file F.I.R.

Students are advised to obstain from ragging the juniors and treat them with equality and fraternity.

COLLEGE LIBRARY

Rules and Regulations

1. The Librarian is in-charge of the college Library.
2. The Library is automated with gate entry and circulation management system
3. All the staff and the students of the college are members of the library.
4. The library will function on all working days between 9.00 AM and 5.30 PM
5. Every UG student is facilitated to borrow three books.
6. Every PG Student, M.Phil., and Ph.D., scholar can borrow Four books.
7. A student should produce his/her identity card while borrowing books

8. A student can keep the book borrowed with him/her for 14 days and a staff for 30 days

9. Books must be returned to the library on due-date and can be renewed or re borrowed for a period of 14 days/30 days

10. The librarian may recall any book at any time even before the expiry of the normal period of lending.

11. Students are prohibited from sub-lending the books.

12. Absence from the college will not be ordinarily admitted as an excuse for delay in returning the books on the due date.

13. Books can be returned to the librarian between 9.00 a.m. and 5.00 p.m.

14. On receiving the book if any damage is found, the student should report it to the librarian therein. Otherwise he/she will be held responsible for any damage detected later.

15. A book returned to the library should contain the return slip showing the roll number of the student and the catalogue number of the book.

16. If a book is lost, the student shall make a written report of it to the librarian immediately and it should be replaced by a new one on or before the date specified by the librarian.

17. Students should not carry any books or printed matter inside the library.

18. Perfect silence and decorum should be maintained in the library.

19. A student shall be issued Transfer or Conduct certificate only on the submission of 'No Dues' certificate even from the Librarian.

Muthayammal Community College

Muthayammal Community College was established in the year 2012 with a noble vision to uplift and develop rural community nearby, by creating scope for self employment. It is approved by Periyar University, Salem. The Community College promotes job-oriented, work related, skill based and life-coping education. It is aimed at the empowerment of the underprivileged sections of the society through appropriate skill development. The courses are offered at free of cost and

CONDUCT OF STUDENTS

1. Every student should wear neat and tidy dress. It should be modest.

2. Students must be courteous enough to greet the teachers while meeting them

3. When the teacher enters the class room, the students should get up and wish him/her. It is a courtesy to remain standing till the teacher's order.

4. Student can leave the class room on valid reason only at the permission of the teacher.

5. Students should abstain from active participation in party or communal politics.

6. Students should be present in their respective classes at the stroke of the first bell both in the forenoon and afternoon sessions. They should not roam about either in the verandah or in the open during the working hours.

7. As per the norms of the University, the students who produce at least 80% of attendance during physical training classes shall only be granted certificate of attendance.

8. Late comers will be marked absent for the period.

9. Any Parent or guardian who wishes to meet their ward during the class hours shall contact office.

10. Students must ensure cleanliness in the entire campus.

11. Cost of the damage caused to any of the properties of the institution will be recovered from the student or students concerned.

12. Any change in the address of the student should be intimated to the office/class in charge immediately.

13. All notices and circulars intended for the students will be displayed in the notice board. The students are bound to have a glance at the notice board regularly.

14. Students are advised not to indulge in any indiscipilinary activity to avoid penalty/suspension/expulsion.

15. All the students must make it a regularity that they should be seen with wearing the **ID cards from the very second they enter the college to the second they exit** the premises of the college.

16. Mobile Phone Strictly Prohibited inside the College Campus.

NSS

National Service Scheme provides opportunities to the students to involve themselves in social activities and ultimately in developing their personality. Six NSS units solidly and steadily functions towards the betterment of the society. Four units have been funded and rest of the two are self funded. Sufficient time and space have been provided for the volunteers to work with the needy and the poor and to take care of their basic needs.

YRC and RRC

YRC and RRC units have been functioning in a better compartment since their inception. There are more than 200 energetic volunteers with a service mind and they organize various activities like blood donation camps, awareness programs on public related issues, first aid training and motivation sessions in such a way that the student volunteers can carry out their service to needy..

MAGAZINE COMMITTEE

The Magazine committee has taken pain taking effort to hone up the student's creative skill. The main objective of this committee is to shape and sharpen their multifarious intelligence. We kindle student's creativity and we encourage them to write their master piece in order to enhance knowledge management. By the same token we publish News Letter in Tamil every year. Besides publishing News Letter, Magazine Committee takes up ownership in publishing Fortnight News and Quarterly Review (Students outside Participation) periodically.

DRESS REGULATIONS

Boys

There is no statute rule regarding the dress patterns of the boys. However their attire should be dignified, modest and decent. While in the laboratory, science students are supposed to wear white over-coats and shoes. Boys must avoid wearing t-shirts, shirts bearing comments and embroidery work, banians and jeans trousers.

Boys must abide by the dress code and must insert/ tuck-in their shirts during their stay in the premises of the college.

Girls

Girls must wear only Sarees, Chudidhars or Half sarees.

TRANSPORT FACILITY

Bulk of the student population comprises day scholars. To make it comfortable and convenient for them, the management has taken steps to ply buses to various destinations. At present we have a fleet of about 84 buses operated for the comfort of the students of Muthayammal College of Arts & Science.

At present we have a fleet of about 84 buses operated for the comfort of the students of Muthayammal College of Arts & Science.

The table that follows shall make it clear about the routes, bus numbers and the times of departure from different stations and arrival at the college.

Bus Operating Time

Bus Arrival Time to College : 9:05 AM

Bus Departure Time from College between : 4:10 PM to 4:15 PM

For Emergency Contact

Office Superintendent - 99655 85437

SERVICE - RULES AND REGULATIONS (STAFF)

CODE OF CONDUCT

It is expected from every staff member of this institution to –

- Be punctual and regular to their duties and responsibilities.
- Maintain professional ethics and be a Role Model to the Students.
- Update himself/herself to prepare the students to meet the ever-changing requirements of the Industries. Maintain co-ordination among all the staff members for the smooth functioning of the institution. Avoid engaging themselves either directly or indirectly in the conduct of any business or profession other than entrusted by the authorities, if any.
- Maintain discipline among the students in all respects.
- Execute all safety instructions/procedures and proper use of safety equipments.
- Avoid accepting valuable gifts in any form from the students/parents/industries having business transactions with the College
- Maintain cleanliness in and around the work place.
- Get prior sanction for availing leave/OD/etc.
- Maintain secrecy of information related to the institution.
- Avoid interfering in any matter not connected to their job requirement.
- Hold themselves in readiness to perform any duties required from them by their superiors, and execute their instructions diligently.
- Avoid using mobile phones during class hours
- Any breach/violation of any of the above code of conduct or any other act, which is prejudicial against the interest of the College, will make him/her liable to disciplinary proceedings.

RECRUITMENT

Recruitment to all posts shall be based strictly on merit through advertisement and the recommendation of duly appointed Staff Selection Committee.

The prescribed minimum qualifications and experience requirements for the various teaching posts will be as per the norms of UGC / University / State Government.

A Staff member while joining the institution shall along with the joining report submit all original Degree Certificates, Experience Certificates and 5 Passport size photographs. The Staff shall furnish both his/her temporary and permanent address along with their contact phone numbers, Email ID etc. to the Administrative Office. If there is any change in the address, it must be intimated to the Administrative Office immediately.

SALARY

Salary is fixed as per the norms based on the qualification, experience, previous performance etc., Salary is credited into their account at the designated Bank every month.

JOB RESPONSIBILITY

a) Teaching – Imparting conceptual and self-learning

b) Updating knowledge in the relevant subjects and developing Resource materials

c) Guiding experiments in laboratories

d) Co-ordinating in the conduct of Internal and University examinations

e) Assessment of students and counseling

f) Encouraging students to take part in Co-curricular and Extra-curricular activities

g) Guiding students in Research and Developmental activities

h) Co-ordinating in Departmental/College activities

I) Any other duties assigned by the superiors due to the exigency of service

PERFORMANCE APPRAISAL -CAREER ADVANCEMENT

Career Advancement and Pay revision is a Composite Package. Performance Accountability-Compensation packages are inter-related.

Self-appraisal and Appraisal by Head of Department, Principal and Peers besides feedback from the students will be done every year to evaluate the merits and demerits of every staff member.

For every upward movement, a selection process would be evolved, for which appropriate guidelines would be laid down by the Selection Committee.

1. Paper Publication in National or International Journals.
2. Book Publication
3. R & D Projects undertaken
4. Consultancy / Extension Activities
5. Research Publication
6. Academic Results/Incremental Results
7. Lab Manual Preparation/Publication
8. Workshop, Seminars and Conferences organized
9. Other relevant factors

WORKING HOURS

The College functions from Monday to Saturday. Office hours, otherwise specified, are 9.25 AM to 5.30 PM with lunch break from 12.15 PM to 1.05 PM Staff Members are required to sign in the Attendance Register before 9.15 AM

A staff member shall not leave the work place earlier than the prescribed working hours. If for any unavoidable reason, one has to leave the work place in advance, prior written permission must be obtained from the Principal through proper channel.

The College will observe holidays as notified by the Government of Tamil Nadu subject to the academic and examination schedule of the University. In addition, the 1st & 3rd Saturdays will be holidays.

BENEFITS

FACULTY DEVELOPMENT PROGRAMMES (FDP)

Staff members will be sponsored for Faculty Development and Training Programmes subject to the norms prescribed by the Management.

EMPLOYEES PROVIDENT FUND (EPF)

A staff will be enrolled under EPF Scheme and the contribution as fixed by the Government will be deducted from their salary and the management will make a matching contribution.

THE PROCESS OWNERS OF MCAS (2021-22)

Dr.S.P.VIJEIKUMAR
Principal

principalarts@muthayammal.in

Dr.A.STELLA BABY
Vice - Principal

dean@muthayammal.in

Research & Development(R&D)

Head- Dr.N.Sudhakar
Asst. Co-ord. - C.Ragu/BT

rdcell@muthayammal.in

Controller of Examinations

COE (I/C). Dr.A.K.Saravanan/MB
Depy. Controller.- P.Mohankumar/CA

coe@muthayammal.in

Internal Quality Assurance Cell (IQAC) & Management Information System (MIS)

Head- Dr.H.Lookmansithic
Co-ordinator -S.Santhosh/EC

headiqac@muthayammal.in

Discipline & Parents Teacher Association

Co-ordinator - Asst.Prof.N.Selvarani/Tamil
Asst. Co-ord. - S.Eswari/Chem

discipline@muthayammal.in

Institutions Innovation Cell

Head-Asst.Prof.Dr.N.Sudha/CHE
Asst. Co-ord. -A.Ramya/F.Eng

innovation@muthayammal.in

Curriculum Management & Development (CMD)

Co-ordinator- L.Devi/CA
Asst. Co-ord. - Dr.D.Rajasekaran/BT

cdc@muthayammal.in

Management Review System (MRS) &Project Management Office (PMO)

Co-ordinator - Asst.Prof.P.Suba/BBA
Asst. Co-ord. - L.S.Saranya/F.English

mrs@muthayammal.in

Hostel Management

Co-ordinator- Asst.Prof.A.Sathya\Stat

hostel@muthayammal.in

Green Campus & ECO Club

Head- Dr.S.Anbalagan\MB
Asst.Co-ord.- S.Maharajan/BC

ecoclub@muthayammal.in

FDP

Co-ordinator- S.Dinakaran/CA
Asst. Co-ord. -Dr.N.Nithiya/Chem

fdp@muthayammal.in

Department File Format Implementation Cell

Co-ordinator -Asst.Prof.M.Lakshmi/English
Asst. Co-ord. -Asst.Prof.S.Aruljothi/Commerce

fic@muthayammal.in

Human Rights & Citizen Consumer Club

Co-ordinator - Asst.Prof.K.Thangavel/Tamil
Asst. Co-ord. -Asst.Prof.S.Vijayarangan/Commerce

hrc@muthayammal.in

Grievance Redressal / SC & ST Cell

Co-ordinator - Asst.Prof.T.Madhumathi/F.Eng
Asst.Co-ord.- Asst.Prof.G.KALAIMANI/F.Eng

gvc@muthayammal.in

Admission Cell

Co-ordinator- A.Prabhu/HMCS
Asst. Co-ord. - P.Thamizharasu/Phy

admission@muthayammal.in

Sports Activities

Head- Dr.T.Ramesh
Asst. Co-ord. -R. Priyanka/CS

pd@muthayammal.in

Sports Event Management

Head-Kannan/EC

pd@muthayammal.in

Administration - Academic & Academic Office Management

Co-ordinator -T.Gopi/Che
Asst. Co-ord. -M. Muthukumaran

osmcas@muthayammal.in

ERP

Co-ordinator - Co-ordinator -Asst.Prof.A.Raja/CA
Asst. Co-ord. - S.Arul kumar

erp@muthayammal.in

THE PROCESS OWNERS OF MCAS (2021-22)

Dr.M.N.PERIASAMY
Dean - Administration

deanadministration@muthayammal.in

Asset Management, Academic Infra and Budget

assetmanagement@muthayammal.in

Co-ordinator -Asst.Prof.R.Mohanraj/CS
Asst. Co-ord. -Asst.Prof.V.Sathishkumar/Phy

Transport Planning

transport@muthayammal.in

Co-ordinator - Asst.Prof.A.Mohandass Gandhi \Phy
Asst. Co-ord. -Asst.Prof.P.Silambarasan\F.Eng

Event Management & Hospitality Co-ordinator-

programme@muthayammal.in

Co-ordinator - Asst.Prof.S.Manokarthick/CS
Asst. Co-ord. - Asst.Prof.C.Kumaresan/Tam

Career Awareness Programme

career@muthayammal.in

Co-ordinator- Asst.Prof.Dr.M.Devi/BC
Asst. Co-ord. - Asst.Prof.R.Mehala/Tamil

Tutorial Ward system

tws@muthayammal.in

Co-ordinator- Asst.Prof.N.Padmapriya/CA
Asst. Co-ord. - Asst.Prof.M.Sudha/CS

Dr.M.RAMAMOORTHY
Head - Social Activities

socialactivities@muthayammal.in

Community College

communitycollege@muthayammal.in

Co-ordinator- Asst.Prof.Dr.G.S.Prabin/Tamil
Asst. Co-ord. -Asst.Prof.K.Gayathri/CA

Extension Activity YRC & RRC

yrcrrc@muthayammal.in

Co-ordinator-Dr.P.Selvamaleeswaran/BT
Asst. Co-ord. -B.Sivasankaran/Tamil

Extra Curricular activities (NSS)

nss@muthayammal.in

Co-ordinator-Asst.Prof.M.Kannan/Tamil
Asst. Co-ord. - Asst.Prof.N.Anandharaj/Comm

Cell for Physically Challenged

cpc@muthayammal.in

Co-ordinator-Asst.Prof.M.Ravi/CA
Asst. Co-ord. - Asst.Prof.N.Radhakrishnan/MB

Dr.V.VIJAYA DEEPA
Head - Student Progression

sp@muthayammal.in

Information and Communication Technology (ICT)

ict@muthayammal.in

Co-ordinator- Asst.Prof.T.Prabhu/CA
Asst. Co-ord. -Asst.Prof.V.Arbutharaj/CS

Magazine Committee

magazine@muthayammal.in

Co-ordinator-Asst.Prof.K.R.Rajakarthikeyan/Eng
Asst. Co-ord. -Asst.Prof.K.Sathishkumar/Tam

Women's Forum & Anti Sexual Harassment and Gender Violation Cell

wdc@muthayammal.in

Co-ordinator- Asst.Prof.A.M.Nirmala/CS
Asst. Co-ord.- Asst.Prof.M.Saranya/Chemistry

Library Activities

library@muthayammal.in

Head- Dr.T.Sakthivel
Asst. Co-ord. - Dr.V.Raja/Tamil

Co-curricular Activities

finearts@muthayammal.in

Co-ordinator-Asst.Prof.S.Deepa/Tamil
Asst. Co-ord. - Asst.Prof.S.Ramya/TFD

Dr.H.LOOKMANSITHIC
Head - Placement & Skill Development

skilldevelopment@muthayammal.in

Placement & Industry Institute Interaction

placement@muthayammal.in

Co-ordinator- Mr.U.Mohamed Iqbal

Skill Development Centre

valueadded@muthayammal.in

Co-ordinator-
H.Rajamohammed/Co
Asst. Co-ord. -S.Sivakumar/Comm

Entrepreneurship Development Cell

edp@muthayammal.in

Co-ordinator- Asst.Prof.A.Karthigaiselvam/BBA
Asst. Co-ord. -Asst.Prof.J.Selvi/Tamil

Communication Lab

communication@muthayammal.in

Co-ordinator-Asst.Prof.M.Sivaramakarthikeyan/Eng
Asst. Co-ord. -A.Rajalakshimi

Alumni Association

alumni@muthayammal.in

Co-ordinator- Asst.Prof.Dr.M.Selvan/MB
Asst. Co-ord. - Asst.Prof.M.Sathya/Chem

HEAD OF THE DEPARTMENTS (2021-22)

Mr. C. Srinivasan
Head
Department of BBA

Mr. S. Rathinam
Head
Dept. of Foundation English

Dr. B. Vasumathi
Head
Department of CA

Mr. M. Mohanraj
Head
Dept. of HMCS

Dr. M. Shabana Begum
Head
Dept. of Biochemistry

Mrs.R. Malathi
Head
Dept. of Maths

Dr. M. Sureshkumar
Head
Dept. of Biotechnology & Zoology

Dr. M. Shahitha
Head
Dept. of Microbiology

Dr. P. Sumathi
Head
Department of Chemistry

Mrs.M.Revathi
Head
Dept. of Physics

Dr.G.Thangapandi
Head
Dept. of Commerce

Dr. S. Mohan Prabhu
Head
Department of Statistics

Mr. P. Subramaniam
Head
Department of CS

Dr. K. Kaniyan
Poonkundranar
Head, Dept. of Tamil

Mr. S. Arulmani
Head
Dept. of EC

Dr.K.Sakthivel
Head
Dept of TFD

Mr. S. Gopinath
Head
Dept. of English

LEGEND
01: Gate 01
02: Gate 02
03: ATM
04: EB Room
05: Bus Body Shop
06: Bus Bay
07: Waiting area
08: Bike parking
09: Canteen
10: RO Plant
11: M Block
12: N Block
13: Head Office
14: Guest House
15: Pantry
16: Store
17: Gallery
18: Play Ground
19: Ground
20: Hostel Boys (01)
21: Mess / Dining
22: Sports Complex
23: G- Block
24: F- Block
25: D- Block
26: E- Block
27: C- Block
28: Hostel Boys (02)
29: D Block
30: A Block
31: STP Unit
YOU ARE HERE
A-BLOCK
ACADEMIC OFFICE
CoE'S OFFICE
MICROBIOLOGY
BIOCHEMISTRY
TAMIL & STATISTICS
COMMERCE
IQAC
R&D
MINI SEMINAR HALL
B-BLOCK
BIOTECHNOLOGY
CHEMISTRY
BBA
COMPUTER SCIENCE
COMPUTER APPLICATION
ZOOLOGY
CONFERENCE HALL
MINI SEMINAR HALL
C-BLOCK
B.ED
ENGLISH
DANCE & MUSIC CLUBS
PLACEMENT CELL
COMMUNICATION LAB
TEXTILE & FASHION DESIGN
MINISEMINAR HALL
D-BLOCK
PHYSICS
R & D (PHYSICS)
ELECTRONICS & COMMUNICATION
MATHEMATICS
MINI SEMINAR HALL
E-BLOCK
CAFTERIA LIBRARY
HOTEL MANAGEMENT &
CATERING SCIENCE
F-BLOCK
ANIMAL HOUSE
G-BLOCK
GREEN HOUSE
MUSHROOM HUT

Rankings / Grants and Patent

AISHE-2020

NIRF Ranking

ARIIA Ranking

INDIA TODAY MDRA NATIONAL RANKING 2021

Ranked 138th

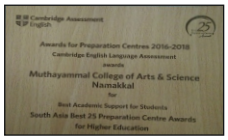
Among Top 178 Science Colleges in INDIA

Dept.of BCA Ranked 68th

Among Top 146 BCA Colleges in INDIA

Dept.of Commerce Ranked 133rd

Among Top 200 Commerce Colleges in INDIA



DEPARTMENT OF BIOTECHNOLOGY
Ministry of Science & Technology

Star College Scheme – ₹ 104 Lakhs
Foldscope – ₹ 16 Lakhs
DBT EMR Project – ₹ 28 Lakhs

SCIGEN

Consultancy Project from SCIGEN
₹ 1,00,000

TAMILNADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY

Minor Research Project (4.25 Lakhs)
Student Project
₹2 Lakhs

GOLD MEDALIST
IN NATIONAL LEVEL POWER LIFTING CHAMPIONSHIP

3 - Gold, 1 - Silver

Google Scholar Profile (Since-2016)
Citations - 13672
h index - 44
i 10 index - 236

NSTEDB
Department of Sciences & Technology
Government of India
EAC - 2,00,000

Indian Council of Social Science Research
₹
Minor Research Project
₹ 3 Lakhs

Unnat Bharat Abhiyan

UBA 2.0 Program
Received grant of
₹ 50,000

For Calendar Year 2017 - 2019

THOMSON REUTERS WEB OF SCIENCE
43 - Publication

Scopus
54 - Publication

DST-FIST
SUPPORTED CENTRALIZED RESEARCH LABORATORY

GRANT AWARDED 40 LAKHS (2018-2023) SERB 67 LAKHS

Certificate of Participation

Australian Government
IP Australia
2 Patent from IPAustralia

INTELLECTUAL PROPERTY INDIA
IP INDIA
2 Patent from IP INDIA

New Initiatives

TATA CONSULTANCY SERVICES
Free Placement Training for SC/ST Students

Confederation of Indian Industry
Membership

Infosys
Skill Development Program

ICT ACADEMY
Innovate... Collaborate... Educate...
Membership

EDII-TN Entrepreneurship
GOVERNMENT OF TAMIL NADU

ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA
2 Lakhs

iON
TATA CONSULTANCY SERVICES
Beneficiaries 95,926

Beneficiaries 30

CISCO-VOIP

Our Institution is One Among to Implement this System in this Region

PMKVY
PRADHAN MANTRI KAUSHAL VIKAS YOJANA
Affiliated Centre

Periyar University overall championship
Our College bagged 20 Trophies out of 27 Events
(9 Winners, 7 Runners, 4 Third Places)
We Secured more no. of Trophies out of 104 Colleges

Resourceful WebSites

NPTEL
National Programme on Technology Enhanced Learning

FREE ONLINE EDUCATION swayam

ERP
Online Attendance

News Letter

Knowledge Sharing Session
No.of Programmes 64

Live Streaming

Value Added Centre
13,631
Beneficiaries since 2009

Digital Signage

Animal House & Green House

Community College
(Approved by Periyar University, Salem)
1,192 Beneficiaries

30 MoU

Cambridge English Exam Preparation Centre
CAMBRIDGE ENGLISH Language Assessment
Beneficiaries 2102

We prepare for Cambridge English Qualifications
2007
Beneficiaries past 4 years

92
Beneficiaries past 4 years

CAMBRIDGE ENGLISH Language Assessment
BULATS
Business Language Testing Service
Beneficiaries 68

GROUP INSURANCE SCHEME (ACCIDENTAL INSURANCE)

All staff members are covered under Group Insurance Scheme. The Management pays the premium in full towards this policy. In the event of any disability or death of any staff member arising out of accident, he/she or their family member will get the benefit, as per the provisions of the scheme.

TRANSPORT

Free service from various destinations is available to the staff members. Buses will arrive at the College @ 8.55 AM and leave @ 4.15 PM

INTERNET & WI-FI

Free WiFi & Internet Browsing facility to all students & Faculty in the Central computer centre.

IMPLEMENTATION OF NEW TECHNOLOGY

- Hologram Hypervsn Fan , a device to display any image on Air surface
- 3D Printer for printing any image as 3D object.

LANGUAGE LABORATORY

Staff Members can make use of the laboratory to harness their communication skill.

SPONSORSHIP

Teaching Staff may be sponsored for higher studies based on merit, suitability and contribution to the institution subject to the conditions laid down by the management.

Whenever any staff is sponsored for specialized Training Programmes for which the management has borne the expenditure, it is obligatory for the staff to serve for a period of one year or reimburse the entire cost paid by the management.

CASUAL LEAVE

S.No	LEAVE TYPE	LIMIT
1	(OOD) - Official On Duty (Valuation, External, BOS)	10 Days
2	(TOD) - University Theory Exam On Duty	As per University Norms
3	(OD) - College sponsored Conference/Seminar/Workshop/Viva-Voce/Graduation	As per Norms
4	Marriage Leave	5 Days
5	Permission* (1 Hour)	*FN Only

Note:

1) A Staff can avail Casual Leave of not more than Two days a month.

2) Availing leave on both the day before and the day after the holidays. If such a leave is availed, the holidays shall also be counted as leave.

3) If any leave is availed on a working day that falls between two holidays, all the days shall be treated as leave.

4) If any staff falls short of 50% of attendance in a month, they shall credited with the salary only the number of days present. Such staff shall also lose their casual leave for the month.

OFFICIAL DUTY

Staff Members are permitted to go on Official Duty for the conduct of University Practical Examinations/Theory Examinations/Paper valuation, Paper presentation and participation in Conferences/Seminars, Meeting/discussion related to Research work for a period not exceeding 10 working days in an academic year (i.e. April to May).

GENERAL CONDITIONS TO AVAIL THE LEAVE

The leave application in respect of CL/OD/ML/VL is to be submitted to the Principal through the HoD well in advance.

The staff member while sending the application for any leave/OD shall make alternative arrangements to the duty assigned to him/her. The details should be indicated in the application besides getting the acceptance from the substitute nominated for the purpose.

The decision of the Principal on any leave application is final.

Rules & Regulations

1. Apart from class hours, all inmates should stay in their respective rooms or within the hostel campus at all times.

2. During silence hours (8.30 PM to 10.00 PM) the students should observe strict silence and engage themselves only in studies.

3. The inmates should get permission from the class in-chargers, HOD while going out of the hostel on leave at working days.

4. The inmates should not stay either in their rooms or within the hostel during the class hours.

5. If any one falls sick, the Deputy Warden should be informed of it immediately.

6 . The hostel provides both wholesome vegetarian and non vegetarian food.

7 . Mess timings are as follows:

Breakfast	:	8:20 AM to 8:50 AM
Lunch	:	12:15 PM to 1:00 PM
Dinner	:	7:15 PM to 8:15 PM

8. Monthly mess charges shall be calculated based on the dividing system. It should be paid on or before the 15th of every month. Otherwise a penalty of ₹ 100/-will be levied and for a further delay of another month, an additional fine of ₹ 200/- will be charged.

9. Reduction will be given only from the fourth day of absence provided the inmates submit their leave application and reduction forms to the Deputy Warden prior to their absence.

10. Study hours will be observed as given below:

Morning	:	6.00 AM 7.00 AM
Evening	:	8.30 PM to 10.00 PM

11. Students must keep their Identity Cards always with them.

12. Guests are not allowed. However, Parent/Guardian with prior permission from the Deputy Warden may be allowed.

13. Food must not be either carried by the students or supplied by the employees to the rooms.

14. Students should not enter the kitchen and store rooms. They should not give any tips to servants or cooks in the hostel.

15. Members have no right to issue orders to the hostel staff and workers and to interfere with their affairs.

16. Day scholars should not enter the hostels.

17. Smoking , gambling and use of any liquor in the hostel premises are strictly prohibited. It will lead to expulsion from the college.

18. The hostel students and faculties must enter the hostel before 6.30 PM. The hostel gate will be closed at 6.30 PM. If anybody feels sick, he can get permission from his respective class teacher, take treatment and return to the hostel before 6.30 PM. Those who return from their native places should also enter the hostel before 6.30 PM. Students, who absent themselves from the hostel, must get permission from the Deputy Warden to attend the class when they return.

19. If any damage is caused by the inmates to the hostel property the cost of the original. Shall be collected either from the individual, if identified or collectively from the inmates of the hostel.

20. Students should avoid keeping transistors, tape recorders, iron boxes, electric heaters etc., in their rooms.

RESIGNATION

If a staff member wants to resign, he/she shall normally be relieved only at the end of the academic year (i.e. by 30th April /31st May) to avoid any disturbance to the academic activities. However, in deserving cases, he/she will be relieved provided two month's Notice is submitted to the Management. During the Notice period, the staff member is not entitled for any leave with salary.

Before getting relieved, all the Course Files/Materials, Lesson Plan, Log Books, Students Attendance Records, Student counseling files, Syllabus, Students Test Note Books, Library Books and other relevant records must be handed over to the HoD; and it should be mentioned in the "No Due Certificate" submitted by the staff member, in the prescribed form.

HOSTEL

Management of Hostels

The hostels are under the direct control of the Principal. He / She is the warden of the hostel and will be assisted by the Deputy Warden and hostel supervisors.

Deputy Warden is in-charge of the student's discipline and day to day functioning of the hostels. Students should get the final approval only from the Deputy Warden for leave or permission. He/She should also take care of the sick students.

Admission

1. Application for admission to the hostel shall be made in the prescribed form. An applicant will be admitted in the hostel with the approval of the Warden / Principal.

2. Every student before he/she is admitted to the hostel must give an undertaking in writing that he/she will submit himself/ herself to any rules / regulations implemented by the authorities. This shall be endorsed by the parent/ guardian in the attached declaration form.

3. At the time of admission, the applicant should remit the fee as prescribed by the college

Accommodation

Separate hostel accommodation is available for both UG and PG boys and girls.

The rooms are well furnished with tables, cots, fans and bathrooms.

19. It is the student's responsibility to keep their money and costly things safe. Rooms must be kept locked during class hours

20. Personal problems & problems among the inmates, or with the workers should be represented only to the Deputy Warden.

21. The Deputy Warden/Principal is the sole authority to deal with issues. The warden's discretion is final in all matters.

22. Telephone facilities are made available in the hostel. The Hostellers can make use of the facility only to contact their parents / Guardians.

23. All letter correspondence Should be made by the Students only through the Dy.Warden.

24. Visitors can wait only at the Visitor's Hall. They have to prevent themselves from entering the rooms.

25. Once the inmates are expelled from the hostel for their misbehaviour / indisciplinary activities, they will not be re-admitted at any cost.

26. The hostellers are asked to submit two leave letters while availing of leave on working days, one to the Deputy Warden and another to the H.O.D concerned.

27. Bus facility available for Hostel Girls Students

Guidelines For International Students

1. Every student is expected to maintain discipline and practice ethical values towards gaining knowledge.

2. The student must seek to direct all their efforts towards their study and fulfilling the academic requirement.

3. They must submit all the relevant documents and pay the requisite fee within the due date notified.

4. They should maintain harmony with their fellow students and staff members.

5. They should not engage themselves in any misconduct or unlawful activities both on and off the College campus.

6. Ragging is banned and Smoking is prohibited.

7. Using Mobile Phone within the campus is forbidden.

8. They must maintain dress code prescribed .

9. They must attend the classes regularly and adhere to the instructions issued from time to time.

10. They should avoid Unauthorized Absence under any circumstances.

11. For availing of leave, they must obtain written permission from the authorities concerned in the format prescribed.

12. They must declare their place of residence with full address including phone No. to the College.

13. They should not cause any wastage / damage to the property of the College directly or indirectly.

14. The students are supposed to follow the rules and regulations of the college and the University at all times.

15. They should abide by the Laws and Directives of the Government of India / Tamil Nadu.

August -2021				
Day	Date	Schedule	Day Order	No.of Working Days
Sun	1	Holiday		
Mon	2			
Tue	3	Aadi Perukku		
Wed	4	College Reopens for III - UG	I	1
Thu	5		II	2
Fri	6		III	3
Sat	7	Holiday		
Sun	8	Holiday		
Mon	9		IV	4
Tue	10		V	5
Wed	11		IV	6
Thu	12		I	7
Fri	13		II	8
Sat	14	Holiday		
Sun	15	Independence day		
Mon	16		III	9
Tue	17		IV	10
Wed	18		V	11
Thu	19	College Reopens for II UG & II PG	VI	12
Fri	20	Muharam		
Sat	21	Holiday		
Sun	22	Holiday		
Mon	23		I	13
Tue	24		II	14
Wed	25		III	15
Thu	26		IV	16
Fri	27		V	17
Sat	28	Holiday		
Sun	29	Holiday		
Mon	30		VI	18
Tue	31		I	19

September- 2021				
Day	Date	Schedule	Day Order	No.of Working Days
Wed	1		II	20
Thu	2		III	21
Fri	3		IV	22
Sat	4	Holiday		
Sun	5	Holiday		
Mon	6		V	23
Tue	7		VI	24
Wed	8		I	25
Thu	9		II	26
Fri	10	Vinayagar Chathurthi		
Sat	11	Holiday		
Sun	12	Holiday		
Mon	13		III	27
Tue	14		IV	28
Wed	15		V	29
Thu	16		VI	30
Fri	17		I	31
Sat	18	Holiday		
Sun	19	Holiday		
Mon	20		II	32
Tue	21		III	33
Wed	22		IV	34
Thu	23		V	35
Fri	24		VI	36
Sat	25	Holiday		
Sun	26	Holiday		
Mon	27		I	37
Tue	28		II	38
Wed	29		III	39
Thur	30		IV	40

October - 2021				
Day	Date	Schedule	Day Order	No.of Working Days
Fri	1		V	41
Sat	2	Gandhi Jayanthi		
Sun	3	Holiday		
Mon	4	College Reopens for I - UG	VI	42
Tue	5		I	43
Wed	6		II	44
Thu	7		III	45
Fri	8		IV	46
Sat	9	Holiday		
Sun	10	Holiday		
Mon	11		V	47
Tue	12		VI	48
Wed	13		I	49
Thu	14	Ayutha Pooja		
Fri	15	Vijaya Dhasami		
Sat	16	Holiday		
Sun	17	Holiday		
Mon	18		II	50
Tue	19	Milad-un-Nabi		
Wed	20		III	51
Thu	21		IV	52
Fri	22		V	53
Sat	23	Holiday		
Sun	24	Holiday		
Mon	25	College Reopens for I - PG	VI	54
Tue	26		I	55
Wed	27		II	56
Thu	28		III	57
Fri	29		IV	58
Sat	30	Holiday		
Sun	31	Holiday		

November - 2021				
Day	Date	Schedule	Day Order	No.of Working Days
Mon	1		V	59
Tue	2		VI	60
Wed	3	Holiday		
Thu	4	Deepavali		
Fri	5	Holiday		
sat	6	Holiday		
Sun	7	Holiday		
Mon	8		I	61
Tue	9		II	62
wed	10		III	63
Thu	11		IV	64
Fri	12		V	65
Sat	13	Holiday		
Sun	14	Holiday		
Mon	15		VI	66
Tue	16		I	67
Wed	17		II	68
Thu	18		III	69
Fri	19		IV	70
Sat	20	Holiday	III	
Sun	21	Holiday	IV	
Mon	22		V	71
Tue	23		VI	72
Wed	24		I	73
Thu	25		II	74
Fri	26		III	75
Sat	27	Holiday	I	
Sun	28	Holiday	II	
Mon	29		IV	76
Tue	30		V	77

December - 2021				
Day	Date	Schedule	Day Order	No.of Working Days
Wed	1		VI	78
Thu	2		I	79
Fri	3		II	80
Sat	4	Holiday		
Sun	5	Holiday		
Mon	6		III	81
Tue	7		IV	82
Wed	8		V	83
Thur	9		VI	84
Fri	10	Commencement of Internal-1 Examfor I UG & PG	I	85
Sat	11	Holiday		
Sun	12	Holiday		
Mon	13	Commencement of Internal-2 Examfor II, III UG & II PG	II	86
Tue	14		III	87
Wed	15		IV	88
Thu	16		V	89
Fri	17		VI	90
Sat	18	Holiday		
Sun	19	Holiday		
Mon	20		I	91
Tue	21		II	92
Wed	22		III	93
Thu	23		IV	94
Fri	24		V	95
Sat	25	Christmas		
Sun	26	Holiday		
Mon	27	commencement of University Practical Exam	VI	96
Tue	28		I	97
Wed	29		II	98
Thu	30		III	99
Fri	31		IV	100

January - 2022				
Day	Date	Schedule	Day Order	No.of Working Days
Sat	1	New Year's Day		
Sun	2	Holiday		
Mon	3		V	101
Tue	4		Vi	102
Wed	5		I	103
Thu	6		II	104
Fri	7		III	105
Sat	8	Holiday		
Sun	9	Holiday		
Mon	10		IV	106
Tue	11		V	107
Wed	12		VI	108
Thu	13	Last date for University Practical Exam	I	109
Fri	14	Bhogi		
Sat	15	Pongal		
Sun	16	Maatu Pongal		
Mon	17	Uzhavar Thirunal		
Tue	18	Holiday		
Wed	19		II	110
Thu	20		III	111
Fri	21	Commencement of Univesity Thoery Exam	IV	112
Sat	22	Holiday		
Sun	23	Holiday		
Mon	24		V	113
Tue	25		VI	114
Wed	26	Republic Day		
Thu	27		I	115
Fri	28		II	116
Sat	29	Holiday		
Sun	30	Holiday		
Mon	31		III	117

February -2022				
Day	Date	Schedule	Day Order	No.of Working Days
Tue	1		I	1
Wed	2		II	2
Thu	3		III	3
Fri	4		IV	4
sat	5	Holiday		
Sun	6	Holiday		
Mon	7		V	5
Tue	8		VI	6
Wed	9		I	7
Thu	10		II	8
Fri	11		III	9
Sat	12	Holiday		
Sun	13	Holiday		
Mon	14		IV	10
Tue	15		V	11
Wed	16		VI	12
Thu	17		I	13
Fri	18		II	14
Sat	19	Holiday		
Sun	20	Holiday		
Mon	21		III	15
Tue	22		IV	16
Wed	23		V	17
Thu	24		VI	18
Fri	25		I	19
Sat	26	Holiday		
Sun	27	Holiday		
Mon	28		II	20

March - 2022				
Day	Date	Schedule	Day Order	No.of Working Days
Tue	1		III	21
Wed	2		IV	22
Thu	3		V	23
Fri	4		VI	24
Sat	5	Holiday		
Sun	6	Holiday		
Mon	7		I	25
Tue	8		II	26
wed	9		III	27
Thu	10		IV	28
Fri	11		V	29
sat	12	Holiday		
Sun	13	Holiday		
Mon	14		VI	30
Tue	15		I	31
Wed	16		II	32
Thu	17		III	33
Fri	18		IV	34
Sat	19	Holiday		
Sun	20	Holiday		
Mon	21		V	35
Tue	22		VI	36
Wed	23		I	37
Thu	24		II	38
Fri	25		III	39
Sat	26	Holiday		
Sun	27	Holiday		
Mon	28		IV	40
Tue	29		V	41
Wed	30		VI	42
Thu	31		I	43

April - 2022				
Day	Date	Schedule	Day Order	No.of Working Days
Fri	1		II	44
Sat	2	Holiday		
Sun	3	Holiday		
Mon	4		III	45
Tue	5		IV	46
Wed	6		V	47
Thu	7		VI	48
Fri	8		I	49
Sat	9	Holiday		
Sun	10	Holiday		
Mon	11		II	50
Tue	12		III	51
Wed	13		IV	52
Thu	14	Tamil New Year		
Fri	15	Dr.Ambedkar Jayanthi, Good Friday		
Sat	16	Holiday		
Sun	17	Holiday		
Mon	18		V	53
Tue	19		VI	54
Wed	20		I	55
Thu	21		II	56
Fri	22		III	57
Sat	23	Holiday		
Sun	24	Holiday		
Mon	25		IV	58
Tue	26		V	59
Wed	27		VI	60
Thu	28		I	61
Fri	29		II	62
Sat	30	Holiday		

May - 2022				
Day	Date	Schedule	Day Order	No.of Working Days
Sun	1	May Day		
Mon	2		III	63
Tue	3		IV	64
Wed	4		V	65
Thu	5		VI	66
Fri	6		I	67
Sat	7	Holiday		
Sun	8	Holiday		
Mon	9		II	68
Tue	10		III	69
Wed	11		IV	70
Thu	12		V	71
Fri	13		VI	72
Sat	14	Holiday		
Sun	15	Holiday		
Mon	16		I	73
Tue	17		II	74
Wed	18		III	75
Thu	19		IV	76
Fri	20		V	77
Sat	21	Holiday		
Sun	22	Holiday		
Mon	23		VI	78
Tue	24		I	79
Wed	25		II	80
Thu	26		III	81
Fri	27		IV	82
Sat	28	Holiday		
Sun	29	Holiday		
Mon	30		V	83
Tue	31		VI	84

June - 2022				
Day	Date	Schedule	Day Order	No.of Working Days
Wed	1		I	85
Thu	2		II	86
Fri	3		III	87
Sat	4	Holiday		
Sun	5	Holiday		
Mon	6		IV	88
Tue	7		V	89
Wed	8		VI	90
Thu	9		I	91
Fri	10		II	92
Sat	11	Holiday		
Sun	12	Holiday		
Mon	13		III	93
Tue	14		IV	94
Wed	15		V	95
Thu	16		VI	96
Fri	17		I	97
Sat	18	Holiday		
Sun	19	Holiday		
Mon	20		II	98
Tue	21		III	99
Wed	22		IV	100
Thu	23		V	101
Fri	24		VI	102
Sat	25	Holiday		
Sun	26	Holiday		
Mon	27		I	103
Tue	28		II	104
Wed	29		III	105
Thur	30		IV	106

July - 2022				
Day	Date	Schedule	Day Order	No.of Working Days
Fri	1		V	87
Sat	2	Holiday		
Sun	3	Holiday		
Mon	4		VI	88
Tue	5		I	89
Wed	6		II	90
Thu	7		III	91
Fri	8		IV	92
Sat	9	Holiday		
Sun	10	Bhakrid		
Mon	11		V	93
Tue	12		VI	94
Wed	13		I	95
Thu	14		II	96
Fri	15		III	97
Sat	16	Holiday		
Sun	17	Holiday		
Mon	18		IV	98
Tue	19		V	99
Wed	20		VI	100
Thu	21		I	101
Fri	22		II	102
Sat	23	Holiday		
Sun	24	Holiday		
Mon	25		III	103
Tue	26		IV	104
Wed	27		V	105
Thu	28		VI	106
Fri	29		I	107
Sat	30	Holiday		
Sun	31	Holiday		

Internal Quality Assurance Cell (IQAC)

The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the Institution. It channelizes and systematizes the efforts and measures of an institution towards academic excellence. It is a facilitative and participative organ of the institution. It is a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the Institution;

2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Institution.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on the various quality parameters of higher education.
- Documentation of the various programmes/ activities of the Institution, leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality- related activities, including adoption and dissemination of good practices.
- Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in Institution

Milesstone achieved during the Academic Year 2020-2021

During the Academic Year 2020-2021, we won 25 Gold medals, 34 Silver medals,11 Bronze medals at National levels,South Zone Levels and State Level Championships held at various places in India. Totally 70 medals had been bagged.

It is an incredible icing on the cake that our college has been adjudged to win

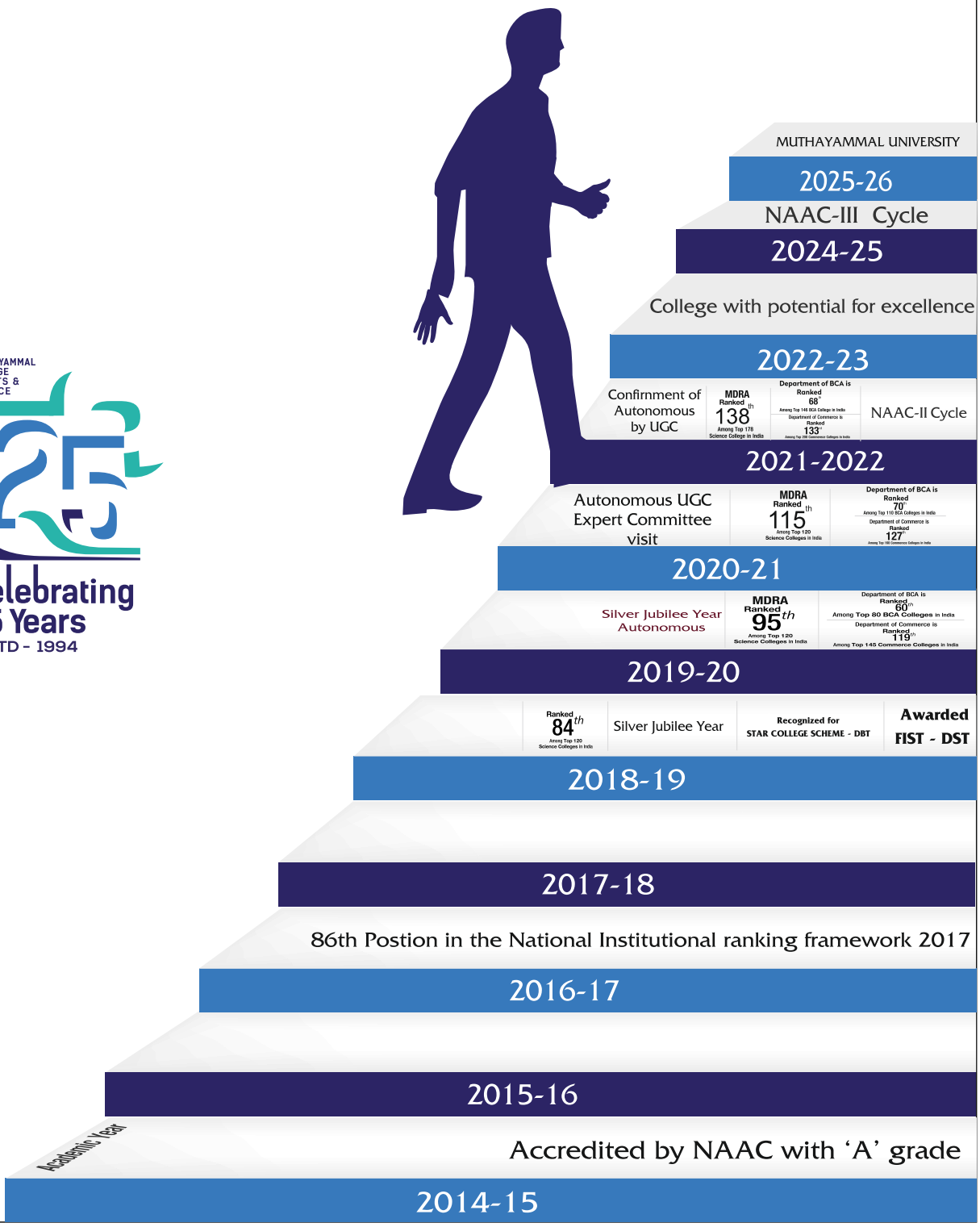
1. University Weight Lifting Championship (Men) for 13 Consecutive Years.
2. University Weight Lifting Cahampionship (Women) for 12 Consecutive Years.
3. University Power Lifting Champoinship (Women) for 12 Consecutive Years.
4. Univesity Boxing Championship (Men) for 9 Consecutive Years.
5. University Power Lifting Champoinship (Men) – Winners for 11 years.
6. University Judo Championship (Women) – Winners for 4 years.
7. University Hockey Championship (Men) - Winners for 4 years.
8. University Ball Badminton Championship (Men) – Winners for 3 Years.
9. University Cross Country Championship (Women) – Winners for 2 years .
10. University Judo Men (Men) – Winner.

Sports achievement have not been updated because Periyar University has not conducted/organized any inter collegiate Tournaments since 2020-2021 due to the COVID19 pandemic situation.

MCAS MILESTONES

QUALITY POLICY

To seek, to strive and to achieve greater heights in Arts and Science, Engineering Technologies and Management Education without compromising on the quality of education



MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE

Celebrating 25 Years

ESTD - 1994

Calendar for the Academic Year - 2021-2022

August-2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September-2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October-2021						
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November-2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December-2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January-2022						
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

February-2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March-2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Apirl-2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May-2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June-2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July-2022						
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

TIME TABLE (ODD & EVEN SEMESTER)

	I 9.25 AM to 10.15 AM	II 10.15 AM to 11.05 AM	Tea Break 11.05 AM to 11.25 AM	III 11.25 AM to 12.15 PM	Lunch Break 12.15 PM to 1.05 PM	IV 1.05 PM to 1.55 PM	V 1.55 PM to 2.45 PM	Tea Break 2.45 PM to 3.05 PM	VI 3.05 PM to 3.55 PM
I									
II									
III									
IV									
V									